

## **ASSISTANT TOWN ADMINISTRATOR'S REPORT**

**May 4, 2016**

- The Special and Annual Town Meetings will be held Saturday, May 7<sup>th</sup> beginning at 9:30 a.m. at the Ashby Elementary School.
- The American Legion will be holding their last meat raffle in the current series. Broadcast Technicians have flyer for display on camera.
- The RCTS will be open on the following Saturdays: May 14<sup>th</sup> and May 28<sup>th</sup> from 9:00 a.m. to 1:00 p.m. The RCTS has Food Scrap Pails for sale at \$5.00 each and Compost Bins at \$25.00 each.
- The Devens Regional Household Hazardous Collection Center will be open on Saturday, May 7<sup>th</sup>. The Center is open from 9:00 a.m. to 12:00 p.m.
- The Ashby Food Pantry is open the second and fourth Tuesdays each month from 6:00 p.m. to 7:30 p.m. in the Selectmen's Meeting Room on the 2<sup>nd</sup> Floor of Town Hall. For those seeking assistance please drop by or contact them at [ashbyfoodpantry@gmail.com](mailto:ashbyfoodpantry@gmail.com).
- The Selectmen have received the following mail, email, memos and faxes:
  - ❖ Certified Results of the Annual Town Election
  - ❖ Conservation Commission March 16<sup>th</sup> and April 6<sup>th</sup> Minutes
  - ❖ Bridge Report A-12-006 from MassDOT
  - ❖ Press Release from Unitil re: Recycling Dehumidifiers
  - ❖ Comcast CTV Forms 200, 300 and 400 (Chairman only copy)
  - ❖ Packet from Mass Office on Disability re: Establishing Local CODs
- Public Service Announcements:
  - + All eligible individuals (seniors and ADA qualified) wishing to participate in the Meals on Wheels Program should contact the Council on Aging at 386-2424, ex. 27. Meals are only \$2.25 and are now delivered Monday through Friday around noon.
  - + MART Shuttle Service is available to all eligible (60 years or older and ADA qualified) individuals. Ashby residents may use the van Monday through Friday for medical appointments, social day care and shopping. Interested residents should call Jennifer Collins Monday through Thursday at 386-2501, ext. 11 to apply and schedule use.
  - + Current Board, Committee, and Department Vacancies: Administrative Assistant to the Police Department, Board of Assessors, Broadcast Technicians, Conservation Commission, Council on Aging, Cultural Council, Dispatchers, Hazardous Waste Coordinator, Historical Commission, Historic District Commission, Senior Tax Work-off Program and Zoning Board of Appeals